

RESOLUTION NO. 5172

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD
APPROVING TASK ORDER NO. 36 AMENDMENT NO. 1 WITH HARRIS &
ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$34,243 FOR THE PREPARATION
OF THE 2015 URBAN WATER MANAGEMENT PLAN UPDATE**

WHEREAS, the California Urban Water Management Planning Act requires that urban water suppliers prepare and adopt an UWMP if they serve more than 3,000 customers; and

WHEREAS, the City of Soledad prepared and received approval of the UWMP in 2005 and 2010; and

WHEREAS, UWMP updates for 2015 are due to the California Department of Water Resources by July 1, 2016; and

WHEREAS, since the City is applying for Proposition 1 grants, the City needs to prepare and submit the 2015 UWMP update by July 1, 2016; and

WHEREAS, April 5, 2016, the City Manager authorized Task Order #36 with the City's Engineering Consultant Harris & Associates, in the amount of \$14,823.90 to partially fund the preparation of the 2015 UWMP.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad that Task Order #36 Amendment #1 from Harris & Associates in the amount of \$32,243, a copy of which is attached hereto as Exhibit A and by reference incorporated herein, is hereby approved.


PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 4th of May, 2016, by the following vote:

AYES, and in favor thereof, Councilmembers: Christopher K. Bourke, Richard J. Perez, Mayor Pro Tem Alejandro Chavez, Patricia D. Stephens, and Mayor Fred J. Ledesma

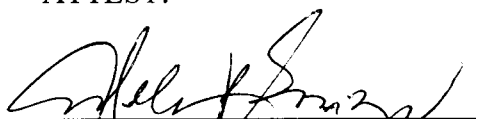
NOES, Councilmembers: None

ABSTAIN, Councilmembers: None

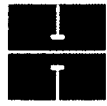
ABSENT, Councilmembers: None


FRED LEDESMA, Mayor

ATTEST:


AELA P. GONZALES, City Clerk





Harris & AssociatesSM

Shaping the Future, One Project at a TimeSM

April 21, 2016

Don Wilcox, Public Works Director
City of Soledad
P.O. Box 156
Soledad, CA 93960

**Subject: Scope and Fee to Prepare the 2015 Urban Water Management Plan (UWMP)
Water Resources Engineering Contract - Task #36 Amendment #1**

The purpose of this Task Order is to prepare the 2015 UWMP. On April 5, 2016, the City Manager authorized Task Order #36 in the amount of \$14,823.90 to begin preparation of the 2015 UWMP. This Amendment is to increase the scope and fee to the full amount to complete the 2015 UWMP before July 1, 2016.

Background

The City of Soledad is considered an urban water supplier because it provides water for municipal purposes to over 3,000 connections. Urban water suppliers are required to prepare Urban Water Management Plans (UWMP) every five years, and submit the adopted plan to the State Department of Water Resources. Failure to adopt and submit a UWMP prohibits the water supplier from receiving loans and/or grants from the Department of Water Resources and the State Water Resource Control Board. Plans for the current cycle must be adopted by July 1, 2016.

The City is currently pursuing several grant opportunities with the State and therefore the preparation of the 2015 UWMP is vitally important.

Scope

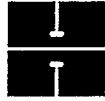
The following scope of work addresses the tasks associated with preparing the 2015 UWMP by July 1, 2016.

TASK 1: PROJECT MANAGEMENT

This task includes oversight and coordination of this effort on behalf of the City; including status meetings and attending council meetings as budget permits.

TASK 2: 2015 URBAN WATER MANAGEMENT PLAN (UWMP)

We propose to team with Akel Engineering Group, Inc. to prepare the 2015 UWMP. This arrangement is due to the immediate need to prepare the UWMP and the expertise of Akel Engineering Group. Their proposal is included as Exhibit A.



Harris & AssociatesSM

Shaping the Future, One Project at a TimeSM

April 21, 2016

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Fee

The level of effort shown below will be provided on an "hourly not-to-exceed" basis. Additional efforts unforeseen at the authoring of this task order will be provided under a subsequent authorization.

| Task | Staff | Hourly Rate | Effort (hours) | Fee |
|--------------------------|------------------------------|-------------|----------------|-----------------|
| 1. Project Management | Frank Lopez – Harris | \$185 | 40 | \$7,400 |
| 2. 2015 UWMP (Remaining) | Akel Engineering Group, Inc. | -- | -- | \$25,564 |
| 5% Sub Markup = | | | | \$1,279 |
| Total = | | | | \$34,243 |

Note: Previously authorized amount pursuant to Task Order #36 is \$14,823.90. The total fee to prepare the 2015 UWMP is estimated at \$49,067, which includes a 5% sub markup. Please note that Task Order #36 did not include Project Management Services from Harris.

Please contact Frank Lopez at (831) 233-9242 with any questions on our scope or fee.

Regards,
HARRIS & ASSOCIATES, Inc.

HARRIS & ASSOCIATES, Inc.

PATRICK DOBBINS

Frank S. Lopez

Patrick Dobbins, PE, QSD
Director, Community Services

Frank S. Lopez, PE, QSD, CFM
Director, Community Services

Accepted:

Albert J. Smith
By: City of Soledad 5-7-16
Date

Approved 05/04/16 by Reso. 5172

